

## Stanford Off-Campus Housing Checklist

You are responsible for your safety and security, whether in your housing or traveling to and from your work, research, or study site. This checklist should be used by students living in self-sourced housing. It does not need to be returned to your Stanford sponsor but should be used to evaluate the level of safety and security for your proposed housing selection. Stanford will not conduct a safety assessment of your selection; you are responsible for assessing the safety and security of your residence. Your sponsoring unit and the Global Risk team ([globalrisk@stanford.edu](mailto:globalrisk@stanford.edu)) are available to support you if you have questions upon completing this checklist. You can also use International SOS, Stanford’s international travel assistance provider, to assist you in assessing neighborhoods or specific housing options. You can seek their advice by emailing [philadelphia@internationalsos.com](mailto:philadelphia@internationalsos.com) and providing your itinerary.

**Location:**

<b>Housing Provider</b>	
<b>Address</b>	

	Distance from Residence	Transportation Options Available	Approximate Commute Time
<b>Work/Study Site</b>			
<b>Grocery Store/Market</b>			
<b>Medical Facility</b>			

**Safety and Security Considerations:**

Residence

Building is in good physical condition (no overt signs of dilapidation, integrity of walls, balconies, outlets, etc.).

Request proof of the latest building inspection from your housing provider

There are no exposed electrical wires or other visible fire hazards

Access to fire safety resources (Clearly marked exits, alarms, sprinklers, extinguishers)

Emergency fire evacuation plans are posted in rooms and/or hallways

Multiple points of entrance/egress to rooms/apartments

Building Security Measures in place (secure entry, front desk staff, guards, CCTV cameras, gates, barred windows, etc.)

Doors can be locked from the inside (apartment and internal rooms)

Access to a personal safe in room/apartment for storing important documents

- Bedroom is not on ground level
- Windows have locks and/or safety bars or gates
- Access to potable drinking water
- Ability to quarantine/isolate if needed
- Access to laundry facilities
- Access to a secure Wi-fi network

#### Location

- Adequate street lighting (e.g. streetlights)
- Area is clean (not near open refuse disposal, other health hazards)
- Transportation is easily accessible and safe
- Neighborhood is generally considered to be low risk

Note: A housing option may not fulfill every item on this list. In the absence of any of the above safety and security measures, you should consider risk mitigation strategies to account for what is lacking. Please contact the Global Risk team at [globalrisk@stanford.edu](mailto:globalrisk@stanford.edu) to help you assess a proposed residence or develop risk mitigation strategies when needed.